

# BLOXHAM PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD ON ZOOM ON TUESDAY 21 JULY AT 7.30PM

**PRESENT:** Chairman, Councillor Steve Craggs; Councillors Amanda Baxter, David Bunn, Sophie Floate, Leonard Leigh, Gloria Lester-Stevens, Mike Morris, Stephen Phipps, Nick Rayner, Kirsty Rose and Heather Westbury.

**ALSO IN ATTENDANCE:** Theresa Goss (Clerk & Responsible Financial Officer) and District Councillor Christine Heath.

**APOLOGIES:** Councillor Joanna Barton submitted her apologies because she had another appointment, the apologies were accepted and the absence authorised.

The Chairman welcomed everyone to the meeting and advised Councillors that for security reasons, the facility to record the meeting on Zoom had been switched off.

**83/20 Declarations of Interest** – There were no declarations of interest.

**84/20 Minutes** – Prior to the meeting, the minutes of the meeting held on 6 July 2020 had been circulated to the Parish Council and were taken as read.

**Resolved** that the minutes of the meeting held on 6 July 2020 be approved and signed by the Chairman.

**85/20 Matters Arising** – There were no matters arising.

**86/20 Chairman's Announcements**

- There was only one meeting during August 2020. The Clerk would be on holiday for that meeting and Councillor Amanda Baxter was thanked for agreeing to take the minutes in her absence.

**87/20 Open Forum** – There were no residents in attendance.

Councillor Nick Rayner reported that a resident had contacted him with regard to an epidemic of Ragwort in the village. Ragwort was a plant which was poisonous to animals, cattle and humans and displayed as yellow flowers. It was agreed that Cherwell District Council and Complete Weed Control would be contacted for advice. The plant was prominent on the highways in the village and also on the land between Barford Road and Milton Road (next to Bloxham Mill), therefore it was agreed to contact the County Council and Miller Homes too. A brief statement would also be added to the Parish Council's Facebook page to advise residents of the issue. **Action TG**

Councillor Kirsty Rose also reported that there had been a case of Alabama Rot which had been caught by a dog in the village and sadly, it had to be put down. A brief statement would be added to the Parish Council's Facebook page warning dog owners about this matter. **Action TG**

*(For information, following guidance from the National Association of Local Councils, the Parish Council did not specifically name individual residents within its minutes, unless they were speaking in an official capacity)*

**88/20 Reports from County and District Councillors** – There was no report from County Councillor Kieron Mallon.

Councillor Christine Heath reported on the situation at the Miller Homes site on Tadmarton Road, with regard to the outstanding issues.

**89/20 Planning**

- i) Planning Applications:

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- 20/01843/AGN, Land North of, Bloxham Road, Milcombe – The Parish Council considered an application for the erection of a new agricultural building for machinery and hay/silage storage.

**Resolved** that the Parish Council has no objections to application 20/01843/AGN. **Action TG**

- ii) Millers Homes Site, Tadmarton Road, Bloxham – This item had been discussed earlier in the meeting. However there was a further discussion about the surfacing of the car park.

**Resolved** that:

- 1) the report be noted; and
  - 2) the Chairman be authorised to pursue the outstanding issues with the car park on the Miller Homes site. **Action SC**
- iii) Oxfordshire Open Thought/Oxfordshire Plan 2050 & CPRE Consultation on Rural Transport – Councillor Mike Morris gave a verbal update on the progress with the response to the consultation.

**Resolved** that delegated authority be given to Councillor Mike Morris to finalise and submit the Parish Council's response on the Oxfordshire Open Thought/Oxfordshire Plan 2050 & CPRE Consultation on Rural Transport. **Action MM/TG**

### 90/20 Village/Environment Matters

- i) Maintenance to Trees – The Parish Council discussed the maintenance work required to the trees in Gascoigne Way and Donkey Field.

**Resolved** that:

- 1) the report be noted;
  - 2) further advice be sought from Cotefield Treecare on the proposed maintenance work which is required to the two silver birch trees in Gascoigne Way; **Action SC**
  - 3) advice be sought on suitable replacements, should the two silver birch trees be removed; and **Action SC**
  - 4) the quote for the removal of the hawthorn tree in Donkey Field be accepted and it be replaced with a suitable alternative(s). **Action SC**
- ii) Street Lighting – The Parish Council considered a report with regard to the request for an additional street light on Barford Road.  
**Resolved** that the additional street light in Barford Road be approved and the cost be covered from Section 106 funds, subject to agreement by the County Council. **Action TG**
  - iii) Parking – The Parish Council considered a report on the issue of parking on verges, for example on the junction of Little Bridge Road and Stone Hill.  
**Resolved** that the parking issues in the village be incorporated into the Traffic Calming Working Group. **Action NR**

### 91/20 Parish Council Matters

- i) Parish Council Representatives – Councillor Nick Rayner reported that the ONPA Executive meeting was being held on Monday 27 July 2020 and he would be attending.

**Resolved** that the report be noted.

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## 92/20 Finance

- i) Accounts for Payment - The Clerk submitted to the Parish Council, the accounts for payment.

**Resolved** that the following accounts for payment be approved:

Payments	Amount	Cheque No.
Green Scythe Ltd – Grass Cutting for June 2020 at Jubilee Park	£332.40	1752

93/20 **Correspondence** – There was no further correspondence.

## 94/20 Exclusion of the Public and Press

**Resolved** that in accordance with the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for the minute numbered 95/20 on the grounds that it could involve the likely disclosure of private and confidential information which was not in the public domain.

95/20 **Section 106 Project, Jubilee Hall** – The Parish Council received an update on the current situation with the contractors at Jubilee Hall, SCM from the Chairman and Councillor Stephen Phipps.

**Resolved** that measures be taken to try and bring the project to a conclusion. **Action SC/SP/NR**

96/20 **Meeting Dates** – The Chairman reported that until further notice, Parish Council meetings would be virtual meetings held on Zoom. Residents are reminded that if they wish to attend, they should contact the Parish Clerk for the meeting details. The meetings would all commence at 7.30pm.

However due to the current situation with Covid-19, the Chairman also highlighted that these meeting dates are subject to change at short notice and details would be published on the Parish Council web site.

**Resolved** that it be noted that, future meeting dates for Bloxham Parish Council are as stated below.

- Monday 3 August 2020 (Only one meeting in August 2020)
- Monday 7 September 2020
- Wednesday 16 September 2020
- Monday 5 October 2020
- Tuesday 20 October 2020
- Monday 2 November 2020
- Tuesday 17 November 2020
- Monday 7 December 2020 (Only one meeting in December 2020)

## 97/20 Items for Future Agendas

- Dog Friendly Stiles
- Bus Stop Infrastructure
- Maintenance and ownership of The Goggs
- Traffic Calming Working Group Update

(The meeting ended at 8.55pm)

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Chairman – 3 August 2020